**PUBLIC NOTICE**

Parish Councillors are hereby summoned to attend:

Bradley Annual Parish Council Meeting

Meetings are held at:

Bradley Village Hall, Church Lane, Bradley ST18 9DY

On Wednesday 8th May 2024 at 7.00pm

Issued 02.05.2024 Nikola Evans Clerk/RFO

AGENDA

**Public Open Forum**

Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.

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| **1** | **To Elect a new Chairman of Bradley Parish Council**   1. Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a) |
| **2** | **Election of Vice Chairman** |
| **3** | **To receive Apologies** |
| **4** | **Minutes of the last meeting – 12th March 2024** |
| **5** | **Declaration of Interests on agenda items** |
| **6** | **To adjourn parish council meeting to allow for public participation** |
| **7** | **To receive reports from Stafford Borough Councillor and Staffordshire County Councillor** |
| **8** | **To receive reports on any new footpath, village maintenance or highways issues.** |
| **9** | **To receive report on outstanding planning applications** |
| **10** | **Consideration of new planning applications** |
| **11** | **To review the following policies**   1. Standing Orders – LGA 1972, s135 2. Financial Regulations – LGA 1972, s151 3. Asset Register – Accounts and Audit Regulations 2015 4. Risk Assessment for the Parish council and its functions. (Internal Control) – Accounts and Audit Regulations 2015 5. Scheme of delegation – LGA 1972, s101 |
| **12** | **Finance – RFO**   1. Payment approval 2. Budget summary 3. Bank reconciliation 4. Circulation and approval of end of year bank reconciliation 2023/24 5. Circulation and receipt of Internal Audit 2023/24 6. Approval of Annual Governance Statement 2023/24 7. Approve Accounting Statements 2023/24 8. Approve Certificate of Exemption 2023/24 |
| **13** | **Councillor Information and items for the next Agenda**  Cllrs are invited to give reports on parish issues which do not require a resolution. |
| **14** | **To agree date of next meeting – 9th July 2024 @ Bradley Village Hall, from 7.00pm**   1. Future meeting dates – **10.09.24, 12.11.24 – all from 7pm** |
| **15** | **Meeting Closed** |