

Minutes of the Parish Council meeting held on

Tuesday 9th January 2024 at 7.30pm at

Bradley Village Hall, Church Lane, Bradley ST18 9DY

Attendees

Cllr P Oxley (Chairman)
Cllr R Turner

Cllr M Rossi (Vice Chairman)
Cllr L Phillips

Cllr T Luck Cllr M Newman

Cllr J Rose – SBC

Clerk – Nikola Evans

3 x MOP

1	To receive Apologies Cllr M Yarwood – no apology received																										
2	Minutes of the last meeting – 14th November 2023 Approved as a true record by all that attended, Cllr T Luck proposed, Cllr M Rossi seconded																										
3	Declaration of Interests on agenda items – None received																										
4	<p>To adjourn parish council meeting to allow for public participation Members of the public (MOP) expressed concern for the planning application which had been submitted for the site at the old cottage. Clerk and members of the parish council advised the planning application was for a lawful development certificate confirming the work, already completed on site, is in accordance with the original planning application (18/29028/FUL) which was approved in 2018. Cllr J Rose agreed to investigate the planning application further.</p> <p>MOP are also concerned about the top site at the old cottage and asked for any information, Cllr Newman advised there was an application in 2015, however that was refused, no further applications have been submitted.</p> <p>Cllr J Rose further reported on the following:</p> <ul style="list-style-type: none"> Bee friendly forum - At Stafford Borough Council they are passionate about protecting and promoting the well-being of bees and other pollinators. They want to create a bee-friendly environment in Stafford and raise awareness about the vital role these insects play in our ecosystem. looking into the biodiversity of local rivers, Severn Trent are considering ways to reduce the amount of sewage being deposited. 																										
5	<p>To receive report on outstanding planning applications</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Application Number</th> <th style="text-align: left;">Site Address</th> <th style="text-align: left;">Proposed Development</th> <th style="text-align: left;">Action</th> </tr> </thead> <tbody> <tr> <td>21/35264/FUL</td> <td>Foster Foliage</td> <td>Glamping Site</td> <td>Allowed</td> </tr> <tr> <td>22/35686/FUL</td> <td>Finney's House</td> <td>Holiday Lodges</td> <td>Awaiting decision</td> </tr> <tr> <td>22/36173/FUL</td> <td>Land at Holly Lane</td> <td>New access</td> <td>Allowed</td> </tr> <tr> <td>21/34168/FUL</td> <td>The Site of The Old Cottage, Almshouse Croft, Bradley Stafford</td> <td>Amendment to plans – this plan has now been changed back to the original plan. (18/29029/FUL - approved)</td> <td>Awaiting decision</td> </tr> <tr> <td>23/38388/LDC</td> <td>Land on the site of the old cottage Almshouse Croft Bradley</td> <td>Lawful development certificate, existing confirmation of material commencement on 18/29029/FUL – for work already carried out.</td> <td>Awaiting decision</td> </tr> </tbody> </table>			Application Number	Site Address	Proposed Development	Action	21/35264/FUL	Foster Foliage	Glamping Site	Allowed	22/35686/FUL	Finney's House	Holiday Lodges	Awaiting decision	22/36173/FUL	Land at Holly Lane	New access	Allowed	21/34168/FUL	The Site of The Old Cottage, Almshouse Croft, Bradley Stafford	Amendment to plans – this plan has now been changed back to the original plan. (18/29029/FUL - approved)	Awaiting decision	23/38388/LDC	Land on the site of the old cottage Almshouse Croft Bradley	Lawful development certificate, existing confirmation of material commencement on 18/29029/FUL – for work already carried out.	Awaiting decision
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6	Consideration of new planning applications – None to be considered																										
7	To receive a report on previous footpath, village maintenance or highways issues – None received																										

8	To receive reports on any new footpath, village maintenance or highways issues – None received																																																																																																																																																									
9	<p>Finance – RFO</p> <p>a) Payment approval – Finance report circulated before the meeting. – RESOLVED to pay</p> <p>Payments made & to be made since last meeting on 14th November 2023</p> <table border="1"> <thead> <tr> <th>Reson</th> <th>PAY</th> <th>Sub total</th> <th>VAT</th> <th>Total</th> <th>Ref No.</th> <th>Minute Ref</th> <th>Payment Approval</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>S137</td> <td>Brunel Engraving</td> <td>£88.15</td> <td>£17.63</td> <td>£105.78</td> <td></td> <td>item 13b 14.11.23</td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>S137</td> <td>CLlr M Rossi</td> <td>£18.80</td> <td></td> <td>£18.80</td> <td></td> <td>item 10a 14.11.23</td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Defibrillator</td> <td>Dr Graham Parlane</td> <td>£214.20</td> <td></td> <td>£214.20</td> <td></td> <td>item 10f 14.11.23</td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Village Maintenance</td> <td>JWH - Grass cutting</td> <td>£130.00</td> <td></td> <td>£130.00</td> <td></td> <td></td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Friendship Circle - Plaque</td> <td>Friendship Circle</td> <td></td> <td></td> <td>£0.00</td> <td></td> <td></td> <td>09.01.24</td> <td>Income £105.78</td> </tr> <tr> <td>Village Maintenance</td> <td>TSL Home & Garden Services</td> <td>£600.00</td> <td></td> <td>£600.00</td> <td></td> <td></td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Subscriptions</td> <td>SLCC</td> <td>£33.32</td> <td></td> <td>£33.32</td> <td></td> <td></td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Salaries</td> <td>Salaries</td> <td>£301.40</td> <td></td> <td>£301.40</td> <td></td> <td></td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>OneDrive</td> <td>Clerk - Office Exp</td> <td>£4.10</td> <td>£0.82</td> <td>£4.92</td> <td></td> <td></td> <td>09.01.24</td> <td>paid</td> </tr> <tr> <td>Website</td> <td>Clerk - Office Exp</td> <td>£163.90</td> <td></td> <td>£163.90</td> <td></td> <td></td> <td>09.01.24</td> <td></td> </tr> <tr> <td>Salaries</td> <td>Salaries</td> <td>£190.59</td> <td></td> <td>£190.59</td> <td></td> <td></td> <td>09.01.24</td> <td></td> </tr> <tr> <td>OneDrive</td> <td>Clerk - Office Exp</td> <td>£4.10</td> <td>£0.82</td> <td>£4.92</td> <td></td> <td></td> <td>09.01.24</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td>£1,767.83</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>less payments already made</td> <td></td> <td></td> <td></td> <td>£1,408.42</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total left to pay</td> <td></td> <td></td> <td></td> <td>£359.41</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>b) Office expenses summary – Finance report circulated before the meeting. – RESOLVED to pay</p> <p>c) Budget summary – Finance report circulated before the meeting. – RESOLVED, approved</p> <p>d) Bank reconciliation – Finance report circulated before the meeting. – RESOLVED, approved</p> <p>e) Agree 2024/25 precept. – report circulated before the meeting. – RESOLVED – Voted 5 for yes, 1 for no, motion carried to increase precept by 5%, requested amount £15,060.</p> <p>f) Draft budget for 2024/25 – Finance report circulated before the meeting. RESOLVED – approved. Clerk will display 2024/25 budget on the website in finance section under “Your Parish Council”.</p>	Reson	PAY	Sub total	VAT	Total	Ref No.	Minute Ref	Payment Approval	Notes	S137	Brunel Engraving	£88.15	£17.63	£105.78		item 13b 14.11.23	09.01.24	paid	S137	CLlr M Rossi	£18.80		£18.80		item 10a 14.11.23	09.01.24	paid	Defibrillator	Dr Graham Parlane	£214.20		£214.20		item 10f 14.11.23	09.01.24	paid	Village Maintenance	JWH - Grass cutting	£130.00		£130.00			09.01.24	paid	Friendship Circle - Plaque	Friendship Circle			£0.00			09.01.24	Income £105.78	Village Maintenance	TSL Home & Garden Services	£600.00		£600.00			09.01.24	paid	Subscriptions	SLCC	£33.32		£33.32			09.01.24	paid	Salaries	Salaries	£301.40		£301.40			09.01.24	paid	OneDrive	Clerk - Office Exp	£4.10	£0.82	£4.92			09.01.24	paid	Website	Clerk - Office Exp	£163.90		£163.90			09.01.24		Salaries	Salaries	£190.59		£190.59			09.01.24		OneDrive	Clerk - Office Exp	£4.10	£0.82	£4.92			09.01.24											Total				£1,767.83					less payments already made				£1,408.42					Total left to pay				£359.41				
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10	<p>To discuss the replacement of Chapel Lane fingerpost.</p> <p>a) Report to highways for replacement (normal metal fingerpost)</p> <p>b) Will the parish council approach the owner/developer to establish if he is going to replace the fingerpost with a traditional fingerpost at his own cost.</p> <p>c) If the developer is unwilling to reinstate the fingerpost with a traditional fingerpost at his own cost, will the parish council approach the county council to establish:</p> <ol style="list-style-type: none"> (i) the legal rights of the county council have to enforce the retention of the fingerpost (ii) if they are willing to exercise those rights (assuming developer is unwilling to reinstate the fingerpost), and (iii) would the county council be content to replace the fingerpost with a traditional one, if the parish council funded the additional cost? <p>The parish council RESOLVED to report the fingerpost to highways for replacement, once the development of the Old Cottage site has been completed, the parish council will consider changing it to a traditional black and white wooden fingerpost.</p>																																																																																																																																																									
11	<p>To discuss quotations received to replace both noticeboards</p> <p>The parish council received three quotations, all varying in price but of similar styles. RESOLVED to accept the quotation received from The Noticeboard Company, to replace both noticeboards for the sum of £1,865 + VAT, clerk to make the arrangements.</p>																																																																																																																																																									
12	<p>To discuss and agree 2024 civic amenity visits</p> <p>RESOLVED to request the following:</p>																																																																																																																																																									

	<p>Four visits for 2024, two different locations, one hour at each location for £944. Clerk will make the necessary arrangements.</p> <p>The parish council agreed to a trial for 2024, to split the locations, however should the new location not be used the parish council will consider reverting back to one location for 2025.</p>
13	<p>To discuss matter arising from previous minutes</p> <p>a) signposting of public footpaths</p> <p>(i) report from clerk regarding Houghton and Gnosall Parish Council's findings</p> <p>(ii) Councillors to form a footpath committee and walk some of the routes</p> <p>Clerk advised Gnosall Parish Council had obtained some replacement waymarker signs from Rights of Way (ROW). Once the working group has been organised and the walks have been investigated, clerk will be able to order or report any issues.</p>
14	<p>To discuss and approve actions for the Bradley Community Plan</p> <p>a) Reinstating the red telephone box – Deferred until a purpose for the telephone box has been advised.</p> <p>b) Gateway features to the village – Further investigations to be carried out, three sites have been identified.</p> <p>i. Bradley Lane (current welcome to Bradley sign) Gateway will be placed in front of the current sign.</p> <p>ii. Just up from Shredicote lane/Mitton Road, site will need to be reassessed by highways.</p> <p>iii. Levedale Road - (current welcome to Bradley sign) Gateway will be placed in front of the current sign.</p> <p>Clerk and Cllr Rossi met with Diane Firkins from Highways, she agreed to investigate the three possible sites and will report back. Gateways will cost approximately £6,000 including installation by highways.</p> <p>c) Populating the current parish council website with links to other services, to create a one-stop website for the community. – Deferred, more information required, Cllr Newman and Cllr Phillips to find out what the residents want to see on the website.</p> <p>d) To discuss and agree next items off the action plan for discussion – No further actions to be considered, at this time, other actions on the community plan will involve other groups, clerk to arrange an informal meeting with them.</p>
15	<p>Councillor Information and items for the next Agenda</p> <p>Cllrs are invited to give reports on parish issues which do not require a resolution.</p> <p>Clerk to re-invite Wells Dairy to the next meeting.</p> <p>Items for next agenda:</p> <ul style="list-style-type: none"> The old Nursey site.
16	<p>To agree date of next meeting – 12th March 2024 @ Bradley Village Hall, from 7.00pm</p> <p>Future meeting dates –</p> <p>Annual Parish Meeting – 16th April 2024 from 7.30pm</p> <p>Annual PCM Wednesday 8th May 2024 – from 7pm</p> <p>9th July 2024 from 7pm</p> <p>10th September 2024 from 7pm</p> <p>12th November 2024 from 7pm</p>
17	<p>Meeting Closed – 21:49</p>