**PUBLIC NOTICE**

Parish Councillors are hereby summoned to attend:

Bradley Annual Parish Council Meeting

Meetings are held at:

Bradley Village Hall, Church Lane, Bradley ST18 9DY

On Tuesday 9th May 2022 at 7.30pm

Issued 02.05.2023 Nikola Evans Clerk/RFO

AGENDA

**Public Open Forum**

Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.

|  |  |
| --- | --- |
| **1** | **To Elect a new Chairman of Bradley Parish Council**   1. Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a) |
| **2** | **Election of Vice Chairman** |
| **3** | **To receive Apologies** |
| **4** | **Minutes of the last meeting – 14th March 2023** |
| **5** | **Declaration of Interests on agenda items** |
| **6** | **To adjourn parish council meeting to allow for public participation** |
| **7** | **To resume parish council meeting** |
| **8** | **To receive an update on matters arising from previous minutes** |
| **9** | **To receive reports on any new footpath, village maintenance or highways issues.** |
| **10** | **Consideration of new planning applications**   1. 23/37139/FUL – New buildings Farm, Wollaston Lane, Church Eaton – Proposed development is, two storey side extension and single storey front and side extension, new entrance porch, new double garage, reduction in length of existing pole barn, change of use of two areas of farm yard to domestic area. 2. Update on old planning applications – see appendix 1 |
| **11** | **To review Playing Field maintenance contract with JWH Ground Maintenance**   1. A minimum of 15 cuts @ £65 per cut from March 2023 to October 2023. Grass will be mowed, strimmed where necessary, collected and taken away on each visit. 2. Tarmac areas to be kept tidy 3. Hedges to be cut against perimeter fence line 4. To strim the verge in village by Elm Drive (ad-hoc) £20 per visit |
| **12** | **To approve ground maintenance work for Tennis court and surrounding tarmac by TSL Home and Garden Services.**   1. Winter leaves and removal of dead moss |
| **13** | **To nominate members to Bradley Village Hall Committee from May 2023 to 2027 (4-year term) Proposed:**   1. Cllr P Oxley 2. Mr T Kettle |
| **14** | **To receive a report, discuss and approve, items on the Bradley Parish Council’s administration action plan from the clerk – see appendix 2** |
| **15** | **To review the following policies**   1. Standing Orders – LGA 1972, s135 2. Financial Regulations – LGA 1972, s151 3. Data Protection Policy – DPA 2018 4. Freedom of Information Policy – FOIA 2000 s1, part II, para 7 5. Complaints Policy – ACAS 2015 6. Grievance Policy – ACAS 2015, Code of Conduct 7. Asset Register – Accounts and Audit Regulations 2015 8. Risk Assessment for the Parish council and its functions. (Internal Control) – Accounts and Audit Regulations 2015 9. Scheme of delegation – LGA 1972, s101 |
| **16** | **Finance – RFO**   1. Payment approval – see appendix 3 2. Office expenses summary – see appendix 4 3. Budget summary – see appendix 5 4. Bank reconciliation – see appendix 6 5. Circulation and approval of end of year bank reconciliation 2022/23 – see appendix 7 6. Circulation and receipt of Internal Audit 7. Approval of Annual Governance Statement 2022/23 8. Approve Accounting Statements 2022/23 9. Approve Certificate of Exemption 2022/23 |
| **17** | **To receive a report from Cllr Newman on the community plan for Bradley** |
| **18** | **Councillor Information and items for the next Agenda**  Cllrs are invited to give reports on parish issues which do not require a resolution. |
| **19** | **To agree date of next meeting – 11th July 2023 @ Bradley Village Hall, from 7.30pm**   1. Future meeting dates – 12th September 2023 & 14th November 2023 |
| **20** | **Meeting Closed** |